

Privacy Policy – Bookkido

This Privacy Policy contains detailed information regarding the processing of personal data by the administrator of the bookkido.com platform – Timeloco spółka z ograniczoną odpowiedzialnością (limited liability company) with its registered office in Dęblin, address: ul. Zielona 38B, 08-530 Dęblin, entered into the Register of Entrepreneurs of the National Court Register maintained by the District Court Lublin Wschód in Lublin, based in Świdnik, 6th Commercial Division of the National Court Register under KRS number: 0001107360, NIP (Tax ID): 5060126339, share capital: PLN 5,200 (hereinafter: "Bookkido", "Administrator" or "we") in the scope in which such data is processed by us as their controller within the meaning of Article 4(7) of the GDPR.

Any inquiries or questions related to the processing of personal data should be directed to: kontakt@bookkido.com or sent in writing to the address of Timeloco sp. z o.o. as stated above.

I. General Information on Data Processing in the Bookkido Platform

Below is a glossary of terms used in this Policy and their meanings:

<u>Definition</u>	<u>Description</u>
Administrator	A person, company, or institution that manages the data, i.e., determines the scope and purpose of the processing of personal data. The Administrator is responsible for compliance with data protection rules and makes decisions related to the processing of such data.
Application	Mobile software provided by Bookkido for installation and use on Android or iOS devices, downloadable from Google Play or the App Store. The application allows Users and Partners to access the functionalities of the Service, manage user accounts, communicate with Partners, and receive service-related notifications.
Personal Data	Information that identifies a natural person, directly or indirectly, such as name, surname, address, phone number, email, image, or place of residence.

Partner	A person, company, or institution that offers its services via the Bookkido platform.
Processor	A person or company that performs specific data processing tasks on behalf of the Administrator. The processor acts only within the scope defined by the Administrator and does not determine the purpose or means of processing.
GDPR	Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (General Data Protection Regulation).
Service	The online platform available at https://bookkido.com , administered by Timeloco sp. z o.o., enabling Users and Partners to browse service offers, make bookings, manage accounts, rate services, communicate, and receive notifications. Accessible via standard web browsers on desktop and mobile devices.
Service (offering)	A service offered by a Partner through the Service, which can be booked, paid for, or accessed using functionalities provided by the Administrator. These services are delivered directly by Partners to Users, while the Administrator provides only the technical infrastructure to facilitate the offer, contract, communication, booking, and payment process.
Data Processing	Any activity involving personal data, such as collection, recording, use, sharing, or deletion. Any use of your data is considered processing.

1. Bookkido is the data controller under the GDPR.
2. You can contact us at any time regarding your personal data.

3. If you choose to use a Partner's service and book an appointment/service via the App or Service, Bookkido will share your personal data with the selected Partner to the extent necessary for them to provide the selected service. The Partner will then act as an independent controller of your data and will be solely responsible for its processing in accordance with the contract concluded between you and the Partner.
4. The Partner's data processing will be based on your consent and/or as necessary to perform the contract.
5. Additional purposes for which a Partner may process your data will depend on the legal grounds they identify under GDPR (e.g., consent, legitimate interest, legal obligations).
6. If you consent, Partners may use tools provided by Bookkido (e.g., for marketing) to send you promotional messages or service recommendations.
7. In such a case, the Partner is the data controller and responsible for the processing. Bookkido only provides technical tools such as the platform and the App.
8. When creating an account, you may voluntarily provide consents regarding personal data processing and electronic communication.